

Minutes of the Annual General Meeting of Washington Village Memorial Hall
Held on Wednesday 9th July, 2018 in the Doré Room at 7.30 pm

PRESENT: Nigel Baker (Chair)
Rob Gerig
Pat O'Shea (Secretary)
Lorna Goldsmith
Freya Carter
Irene Thomson
Alan Stephenson

- | Item | Action |
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| 1. <u>Apologies for Absence</u>
Apologies had been received from Pauline Stephenson. | |
| 2. <u>Minutes of the Previous AGM</u>
It was proposed BY Nigel Baker and SECONDED by Freya Carter that the minutes of the 2017 AGM be agreed and signed as a correct record. CARRIED UNANIMOUSLY. | |
| 3. <u>Chairman's Report</u>
The Chairman's Report (copy attached) having been circulated was taken as read. | |
| 4. <u>Treasurer's Report</u>
The statement of accounts for the year ended 31 st March, 2018 was presented. | |
| 4.1 The draft accounts were presented to the meeting with the following comments:
The General Account now includes the General and Reserve Account information.
The Improvement Account relates only to the 100 Club activities.
Receipts from hirings for the year were slightly down on the previous year and payments had been significant as a result of improvement work carried – overall Receipts were up due to receipt of Section 106 funding. The operating profit of the hall shows a slight improvement.
It was PROPOSED by Nigel Baker and SECONDED by Pat O'Shea that the statement of accounts be adopted and forwarded to the Independent Examiner CARRIED UNANIMOUSLY. (Copy attached). | |
| 5. <u>Hall Fabric</u> | |
| 5.1 The Trustees had continued with improvements to the fabric in general concentrating on drainage outside the playing side of the hall which it was felt had contributed to the problems with the Chanctonbury Room floor. | |
| 5.2 Outstanding Improvements were:- <ul style="list-style-type: none">- Replacing the Green Doors on to the Playing Field,- Replacement of the back and front doors to the Doré Room. Funds were being put aside for these works. | |
| 6. <u>Election of the Trustee Board for the Coming Year</u>
The Trustee Board can consist of 4 elected members and up to 13 Representative Members. | |

- Pat O'Shea, Lorna Goldsmith and Freya Carter were prepared to continue, Irene Thomson was currently the WI Representative Member.
- 6.1 At this point Nigel Baker as Retired chairman, joined the body of the meeting.
- 6.2 Freya Carter assumed the role of Acting Chair for the remained of the meeting. Recruitment of additional Volunteers and Trustees was ongoing.
7. Fund Raising Events
- 7.1 The Quiz remains the only remaining fund raising activity.
- 7.2 Another Bingo evening in the Autumn/November to be investigated, date to be arranged.
- 7.3 100 Club Christmas Party will be held in December as usual – recruitment of new members also required.
8. Any Other Business
- 8.1 Election of the Independent Auditor – it was PROPOSED by Pat O'Shea and SECONDED by Lorna Goldsmith that Ted Merrikin be appointed Independent Auditor for this year. CARRIED UNANIMOUSLY.
- 8.2 Nigel Baker was thanked for all his work on behalf of the Hall as Chairman.
9. Date of the Next Meeting the Board of Trustees
The next meeting would be held immediately after the closure of the AGM.
10. Date of the Next AGM
The next AGM would be held on 8th July, 2019 at 7.30 pm.
Post Meeting Note: date of the AGM subsequently changed to 22nd August , 2019 following personnel changes which slowed down the preparation of the statement of accounts.

PO/s

15/6/2019

Lorna Goldsmith
22/8/19