



2018

## Reference and administration details

Washington Village Memorial Hall Charity

**Other names charity is known by**

278148

Washington Village Hall

School Lane

Washington

Postcode

RH20 4AP

**Names of the charity trustees who manage the charity**

[illegible]

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
Washington Parish Council	

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (e.g. trust deed, constitution)	Charity Commission Scheme dated 15th January 1979
How the charity is constituted (e.g. trust, association, company)	Trust
Trustee selection methods (e.g. appointed by, elected by)	A maximum of four trustees may be elected at the Annual General Meeting. Representative trustees may be nominated by organisations specified in the governing document. A maximum of two trustees may be appointed by the elected and representative trustees.

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The object of the Charity is the provision and maintenance of a village hall for the use of the inhabitants of the parish of Washington and the neighbourhood thereof without distinction of political, religious or other opinions including use for meetings, lectures and classes, and for other forms of recreation and leisure-time occupation, with the object of improving the conditions of life for the said inhabitants.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The village hall provided facilities in the year for regular weekly and monthly meetings by a wide range of local clubs, organisations and individuals providing recreational activities. The village hall was used for a wide range of single events by individuals and organisations. See Section D.

#### **Public Benefit**

All the trustees have read the Charity Commission's guidance on public benefit. The trustees have reviewed the Charity's activities and have satisfied themselves that the Charity's activities have complied with the guidance.

#### **Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

#### **Volunteers**

Effort to attract volunteers, including a letter distributed to every house in the parish and an invitation to an open evening has resulted in five people expressing some interest.

The availability of volunteers remains the single most significant risk to the future viability of the village hall and the existence of the Charity.

- **Summary of the main achievements of the charity during the year**
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The village hall provided facilities in the year for:

- 14 regular weekly activities
- 7 regular monthly activities
- 69 one-off events

#### Regular Activities

2 new regular activities started in the year. The regular activities included:

- a community cafe
- an after school club
- Tai Chi, adult ballet, fitness, line dancing, morris dancing, jive dancing, short mat bowls, pilates and yoga
- dog clubs, quilters, pudding club, art class, science group, country music
- parish council and WI meetings

The total number of hours of regular events in the year was 2661 hours.

#### Single Events

The single events included:

- 26 meetings for local organisations
- 23 parties and other family gatherings
- 13 activities including brownies' weekends, music, cycling and running clubs

The total number of hours of single events in the year was 559 hours.

#### Improvements to the Village Hall

Funds from the Charity's fund raising and a Section 106 grant have been used to continue with improvements to the village hall and its facilities. Improvements have included the installation of new windows, lighting and better drainage.

## Section E Financial review

### Brief statement of the charity's policy on reserves

The Charity has a reserves policy, a long term maintenance plan and agreed actions required to achieve the necessary financial reserves. Maintenance expenditure is allocated to the reserves in accordance with the long term maintenance plan. At the end of each financial year a proportion of the available funds are allocated to the reserves by the Trustee Board.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity's principal sources of funds are:

- hire charges for the use of the village hall
- fund raising events hosted by the Charity
- Section 106 Grant


Expenditure is directed solely towards the maintenance and improvement of the village hall and its facilities to allow it to continue to support the object of the Charity and meet the expectations of organisations and individuals that use it.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Freya Carter	Pat O'Shea
Position (e.g. Secretary, Chair, etc)	Chair (Acting)	Trustee & Secretary
Date	11 October 2018	11 October 2018