

Minutes of the Meeting of the Board of Trustees of
Washington Village Memorial Hall Held on
14th June, 2018 in the Doré Room at 7.30 pm

PRESENT: Nigel Baker (Chairman)
Rob Gerig
Lorna Goldsmith
Pat O'Shea (Secretary)
Bryon Winslade
Suzanne Muddle
Sue Goss
Sue Hale

- | <u>Item</u> | <u>Action</u> |
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| 1. <u>Declarations of Interest</u>
Pat O'Shea declared an interest in Item 9 | |
| 2. <u>Apologies for Absence</u>
Apologies had been received from Irene Thomson. | |
| 3. <u>Minutes of the Meeting Held on 9th May 2018</u>
With the correction of one minor typo it was PROPOSED by Nigel Baker and SECONDED by Rob Gerig that the minutes be accepted as a correct record. CARRIED UNANIMOUSLY. | |
| 4. <u>Matters Arising</u> | |
| 5.1 100 Club flyer to be produced. | |
| 5. <u>Financial Position</u> | |
| 5.1 General Account: £11,166.60
Improvement Account: £ 1,350.88
£600 still to be transferred from Improvement to General Account.
At the end of the financial year an amount yet to be agreed should be transferred into a separate account for security reasons. | |
| 5.2 Year End accounts – the year end accounts were circulated and discussed. It was PROPOSED by Nigel Baker and SECONDED by Pat O'Shea that the accounts be accepted for presentation to the AGM. CARRIED UNANIMOUSLY. | |
| 5.3 Proposed Budget for 2018/19 – the budget figures were circulated and discussed, it was PROPOSED by Nigel Baker and SECONDED by Lorna Goldsmith that the budget figures be accepted. CARRIED UNANIMOUSLY. | |
| 5.4 Bookings – one off bookings at 43% of last year by value, regular bookings were 7.6% up on last year's total by value. | |
| 6. <u>Hall Fabric</u>
Roof maintenance visit due shortly. | |
| 7. <u>Event Planning</u>
No action. | |
| 8. <u>Improvements</u>
No action. | |
| 9. <u>Volunteers</u> | |
| 9.1 Nigel Baker summarised the position – following the Public Meeting we had gained 5 volunteers, two of whom, unfortunately had had to drop out. The main impact will be on one off bookings.
Sue Goss now doing the bookkeeping for the last two months.
Sue Hale – taking on regular bookings shortly.
Jenny Dearman has the information re marketing, website, notices and all social media activities.
Bryon Winslade offered to take on one off bookings from Rob Gerig. Gratefully accepted. | |
| 10. <u>Any Other Business</u>
Date of the next meeting – immediately after the AGM on 9 th July. 2018. | |

PO/s 09-07-2018



Nigel Baker
Chairman