

Washington Village Memorial Hall Charity

Policy On The Supply Of Alcohol Free Of Charge

1 Introduction

This policy was authorised by the Trustee Board at its meeting held on 14 September 2015. This policy shall be reviewed by the Trustee Board annually.

The supply of alcohol free of charge is not a licensable activity. However the Charity imposes certain conditions on the supply of alcohol free of charge in the interests of:

- reducing crime and disorder
- public safety
- protecting children from harm

2 Scope

This policy applies to any activity held within any part of the premises where alcohol is consumed or supplied free of charge. Any person responsible for such an activity shall comply with this policy.

2.1 Bring Your Own (BYO)

This policy applies to any event at which alcohol is brought in by people for their own consumption.

2.2 Raffles & Tombola

This policy does not apply to any raffle, tombola and similar event which has prizes consisting of alcohol in any form. The Charity treats such an event as a licensable activity and the Charity's policy on the sale of alcohol applies.

3 Responsibilities

Persons hiring the premises and intending to supply alcohol free of charge, or allow its consumption free of charge, e.g. "BYO" shall agree to and comply with this policy.

Failure to comply with any part of this policy shall be considered a breach of the Conditions of Hire and the Trustee Board, or any trustee, shall have the right to immediately terminate any activity, require any person to leave the premises, or take any other action, at its sole discretion, that it deems necessary.

4 Provision & Consumption Of Alcohol

Within the premises:

- the consumption of alcohol by persons under the age of 18 is not allowed
- providing alcohol to persons under the age of 18 is not allowed
- providing alcohol to a drunk person is not allowed
- the provision of alcohol shall cease a minimum of twenty minutes before the end of the event.

5 Age Verification

At any event on the premises, it is the Charity's policy to implement an age verification policy at 21 years. All persons who supply alcohol shall be aware of the existence and content of the age verification policy.

5.1 Proof Of Identity

As a minimum, people who appear to be under the age of 21 shall be asked, before being provided with alcohol, to produce identification showing their:

- photograph
- date of birth
- a holographic mark or ultra-violet feature

5.2 Acceptable ID

Examples of acceptable ID include:

- photo card driving licences
- passports or proof of age cards bearing the PASS hologram
- military ID cards
- other forms of ID which meet the criteria laid out above are also acceptable

5.3 Refusal To Serve

If any person supplying alcohol has any reason to believe that a person attempting to obtain alcohol is under 21 and that person is not able to produce acceptable ID, then the person supplying alcohol has an obligation to refuse to supply alcohol.

5.4 Signage

Notices publicising the age verification policy "Challenge 21" shall be displayed:

- at any central point of supply of alcohol (customer facing) to customers
- at any other locations designated by the Trustee Board.

6 Irresponsible Promotions

Promotions of any kind which carry a risk of encouraging the supply of alcohol shall be prohibited. This includes, but is not limited to:

- drinking games
- The provision of alcohol or any other item as a prize to encourage or reward the consumption of alcohol
- the provision of alcohol dependent on the outcome of a race, match or other event
- posters and flyers condoning, encouraging or glamorising the irresponsible consumption of alcohol

For a customer booking, the Charity shall require the customer to agree any promotion of the event with the Charity prior to that promotion taking place.